

MINUTES

VIRGINIA SMALL BUSINESS FINANCING AUTHORITY BOARD OF DIRECTORS MEETING - LOAN BUSINESS

November 16, 2005 - 12:00 P.M.

**Eighth & Main Building, 3rd Floor Conference Room
Richmond, Virginia**

- I. Voting members present: Andy Brownstein, Mike Eisenman, Hattie Hamlin, Michael Joyce, Jane-Scott Cantus, Braxton Powell (for the Honorable Jody Wagner), Pallabi Saboo, and Jeff Jones.
Others present: Scott Parsons, Seth Ginther (Senior Assistant Attorney General), Barbara Carter, Patricia Morris, Mary Jo Sisson-Vaughan, Patty Thorne, and Anna Mackley Cobb.
- II. Approval of Minutes - On a motion by Michael Joyce, seconded by Hattie Hamlin, the minutes of the October 19, 2005 Board of Directors Meeting - Loan Business were unanimously approved. (Ms. Saboo and Mr. Jones were not present for the vote.)
- III. 501 c 3 Bond Applications
 - A. Mary Baldwin College - City of Staunton - \$12,000,000. Anna Mackley Cobb presented to the Board this application for 501 c 3 bonds to refund balance of a 1996 bond issued through the Industrial Development Authority of the City of Staunton.
 - B. American Foundation for Affordable Housing, Inc. - City of Portsmouth, City of Virginia Beach, County of Gloucester - \$18,500,000. Anna Mackley Cobb presented to the Board this application for 501 c 3 bonds to purchase three assisted living facilities.
- IV. **PUBLIC HEARING**
 - A. Mary Baldwin College - City of Staunton - \$12,000,000 501c3 Bond.
On a motion by Jane-Scott Cantus, seconded by Hattie Hamlin, the Board of Directors unanimously adopted an inducement resolution authorizing the issuance of 501c3 bonds to refund the balance of a bond issue originally issued in 1996 by the IDA of Staunton.

- B. American Foundation for Affordable Housing, Inc. - City of Portsmouth, City of Virginia Beach, County of Gloucester - \$18,500,000 501 c 3 Bond. On a motion by Jane-Scott Cantus, seconded by Hattie Hamlin, the Board of Directors unanimously adopted an inducement resolution authorizing the issuance of 501 c 3 bonds to allow the purchase of three assisted living facilities located in Gloucester, Virginia Beach, and Portsmouth which will primarily serve low-income elderly and handicapped residents.
- V. Loan Fund Accounting Report - Scott Parsons briefly mentioned the report which gives a snapshot of how we stand in each of the Authority's loan funds.
- VI. Virginia Community Capital, Inc. and State Economic Development Loan Fund (EDLF) - Scott Parsons updated the Board on the status of the state EDLF. Mr. Parsons stated that the transfer agreement of the assets from the state EDLF to the newly created entity which is Virginia Community Capital, Inc. (VCCI), the new community development financial institution, has been signed between DBA and DHCD. The documents to transfer all the existing loans to the new entity have also been signed. Therefore the transaction has been closed and the uncommitted cash will be moved to VCCI soon. Letters will be sent to existing EDLF customers informing them of the new servicing agent.
- VII. Legislative Outreach Initiative - The Board continued its discussion and planning of its efforts to increase awareness of VSBFA within the General Assembly. Board members were given copies of letters in support of VSBFA and the brochure to leave with the legislator after their meetings. Scott Parsons informed the directors of a notice of public hearing being held on November 28 by the Joint Legislative Commission on Small Business. The Commission studies and discusses small business issues. Vice Chairman Hattie Hamlin, will be speaking on behalf of VSBFA at the public hearing. Other efforts and opportunities by staff members to speak before or with legislators and commitments from Board members were discussed.
- VIII. Other Business - Board members were invited to attend the Virginia Chamber of Commerce's conference on Nov 29th. Newly-elected governor, lieutenant governor, and attorney general are scheduled to speak on a panel discussion on economic development issues along with other state agency heads, including Mike Eisenman.

Mr. Parsons also informed the Board of a database based on planning districts and localities with customer's names that we've financed, amount of money enabled, jobs created, etc. to assist Board members with information on projects to use in their meetings with legislators.

- IX. On a motion by Michael Joyce, seconded by Hattie Hamlin, the meeting was adjourned.